West Sydney Chinese Christian Church

Post-Covid-19 reintegration plan

V6, 14 June, 2020

# Rules for bookings (as of 13 June, 2020)

* All activities on-site must be first approved by a deacon or pastor, and availability booked through Gigi.
* No bookings by external organisations until further notice.
* All activities are subject to government guidelines – social distancing of 4sqm per person.
* Strict adherence to new hygiene checklist, as per below, must be adhered to.

The following activities are allowed:

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| **Date** | **Activity** | **Max number** |
| June 15 | Church committee meetingsStaff working on siteRecording for Sunday services | 40 (SF) or 25 (CP) |
| July 1 | Small ministry group activities, including Glue, Bible studies, cell groups. For Strathfield:* One group up to 40, or
* Two groups up to 20 each.
 | 40 (SF) or 25 (CP)Maximum 2 separate ministry groups on site. |
| Aug 1  | Multiple ministry activities, or large ministry groups split into several halls. Limited by 4sqm rule:* SF chapel: up to 40
* SF upper hall: up to 40
* SF lower hall: up to 15
* SF upper foyer: up to 20
* SF Sunday school rooms: up to 4
* SF conference rooms: up to 8
* CP chapel: up to 25
* CP hall: up to 25
* CP Sunday school rooms: up to 4
 | Attendance limits as per 4sqm rule.Maximum 3 separate ministry groups on site at once. |
| TBA | Sunday services, including Sunday School and youth(When social distancing rules lifted) | 100+ in single hall TBA |

# Social distancing measures

1. Maximum number allowable on site is dependent on the 4sqm rule as per above.
2. Seating: 4 sqm between seats, including small room meetings.
3. Informal fellowship: 1.5m between people.
4. No:
	1. Congregational singing.
	2. Hand shaking or hugging.
5. No:
	1. Distribution of shared Bibles, bulletins, offering bags, platters.

# Hygiene checklist – to be followed by all groups

1. A leader/coordinator is to be listed as responsible for each activity on site. They will be responsible for all of the following.
2. Mandatory attendance register for all attendees:
	1. Sheet/book at entrance.
	2. All attendees must provide name, email, and phone number.
	3. Limits to number of attendees must be strictly adhered to.
	4. At the end of the event, please remove the page and place under office door for Gigi to keep for 28 days.
3. Temperatures to be checked (by a designated person) for attendees.
4. Hand sanitizer will be provided by church at each hall or entrance.
5. Organise someone to:
	1. Wipe down common surfaces prior to event.
	2. After event, using disinfectant available, wipe down tables, chairs, door handles, and handrails. If used, also music equipment, AV and elevator buttons.

# Other hygiene measures

1. Doors to be kept open where possible.
2. Cushions in chapel to be removed temporarily.
3. Hygiene/Covid information posters will be placed on walls.
4. Formal thorough cleaning will be done by our cleaners twice a week.

# Food service

1. Morning tea/supper – only pre-packaged food.
2. Tea and coffee are permissible.
3. No communal catered or pot-luck meals to be served.
4. Heating personal meals (for self only) via microwave are permissible.

# Attendees with symptoms

* Symptomatic members:
	1. Members should not attend if they have respiratory symptoms or fever, and should be tested for Covid.
* If a member tests positive after a church event:
	1. Appropriate medical care for the person as advised by Covid clinic.
	2. Close contacts (as advised by Dept of Health) should be tested for Covid, and be quarantined for 14 days. All church members are encouraged to download the CovidSafe app so they know if they are exposed.
	3. Announcements to be made to church members, especially those who have attended the same events as the affected person.
	4. Diaconate to consider closing church building, or that service, for 2, 7 or 14 days.
	5. Thorough cleaning of premises.